



# **Home Academy Partnership Agreement Policy**

Review Cycle: 2 Years – Summer Term  
Review By: Leadership Team, Behaviour & Attendance  
Sub-Committee

## **HOME ACADEMY PARTNERSHIP AGREEMENT**

The Home Academy Agreement is intended to make clear the commitment required of students, parents/carers and the Academy to ensure that the process of education becomes a successful partnership. Please read this document, discuss it at home (to include the implications should this not be followed) and complete the agreement form that will be issued and reflected upon at the start of each academic year.

*This policy is an addendum to the Student Planner version following an update to the Behaviour & Discipline Policy.*

**The vision of Alcester Academy is to promote a happy, caring and safe environment in which each student can flourish and realise their full potential in all aspects of Academy life.**

### **The Academy will aim to:**

- Assist each child to reach their full potential
- Promote the students' safety and happiness within a secure and pleasant learning environment
- Provide a broad and balanced curriculum that takes account of the individual needs of all students and meets statutory requirements
- Encourage the highest expectations of students in order that they can achieve the best standards of work and behaviour
- Show students respect
- Set, mark and monitor home learning in accordance with the Academy Home Learning Policy
- Communicate clearly and regularly each student's progress
- Reward students accordingly with Epraise
- Record any behaviour incidents through Demerits
- Welcome the appropriate involvement of parents in the daily life of the Academy
- Keep parents informed about any Academy activities through regular letters home, newsletters and notices about special events
- Contact parents/carers promptly with any concerns about a student's progress
- Contact parents promptly if their child has not registered at the Academy and a reason for absence has not been received.

### **Tutor Agreement:**

#### **I will agree to:**

- Support the tutee on a daily basis with any pastoral issues involving parents/carers as needed
- Monitor the progress of each tutee every six weeks implementing intervention when needed
- Be an advocate for the tutee with other staff members where required
- Monitor attendance and punctuality, and discuss issues as required with the tutee and parents/carers
- Monitor behaviour closely and where required involve parents/carers further
- Promote good behaviour through the Rewards Policy
- Encourage additional involvement in the school; clubs, teams and other additional learning opportunities

## Parental/Carer agreement:

### I/we will aim to:

- See that my child goes to the Academy regularly, on time, in uniform and properly prepared and equipped for the Academy day
- Have regard for the schools' attendance target of 100%, but never dropping below 95%
- Not go on holiday during term time
- Adopt in full, and without question, the Academy's key policies and guidelines which you can view [here](#).
- Take responsibility for my child's behaviour on the way to and from Academy as well as in the Academy each day, and understand that when out of school, my child's behaviour can reflect on the reputation of the Academy
- Fully support the Academy's Behaviour & Discipline Policy, including measures to rectify any poor behaviour through the detention system. I understand that my child should not be using mobile phones or any other electronic device in the Academy building, bring in dangerous objects or weapons, have, or use any alcohol or illegal substances to include vapes
- Ensure my child understands that, in line with the Academy's Behaviour and Discipline Policy, no images, videos or comments must be taken or posted on social media that may cause others to feel bullied or intimidated in any way
- Ensure my child complies with the Academy rules on appearance, (to include hair styles, jewellery and make up) and appropriate use of language
- Support my child to complete any home learning set to the best of their ability
- Attend parents' evening and discussions about my son/daughter's progress
- Take an interest in my son/daughter's life at the Academy
- Make the Academy aware of any concerns or problems that might affect my child's work or behaviour
- Contact the Academy before 9.15 am on the first day of my child's absence, and each day thereafter
- Provide the Academy with an absence note on my child's return
- Provide medical evidence if my child has appointments with GP or hospital for ongoing treatment
- Inform the Academy of any change of address/telephone number, and/or change to key medical information
- Understand that if as a parent / carer I do not sign the home/school agreement then my child will not be able to attend any off-site activities including trips and sports fixtures.
- This policy should also be read in conjunction with the Parent Code of Conduct Policy

I have read the Home Academy Agreement, Parental Agreement, and Code of Conduct for the Academy and students and agree to fulfil the commitments contained within the document. I agree to abide by and support the Academy Policies. I understand that there may be possible consequences for failure to adhere to this agreement.

**The student:**

**I will aim to:**

- Arrive at the Academy on time each day, in full Academy uniform and be punctual to lessons
- Comply fully with the Academy Behaviour and Discipline Policy, accepting any sanctions, issued as a result of any incidences of poor behaviour, without question.
- Comply fully with the Academy Behaviour and Discipline Policy with regard to not using a mobile phone or any other electronic device in the Academy building, or taking/posting images, videos or comments on social media that may cause others to feel bullied or intimidated in any way
- I will not, bring in dangerous objects or weapons, have, or use any alcohol or illegal substances to include vapes
- Represent the Academy positively whilst travelling to and from Alcester Academy each day
- Follow the Bus Contract and demonstrate safe, respectful, and appropriate behaviour on the bus at all times
- Represent the Academy well within the wider community
- Comply with the Academy rules on uniform and appearance, (to include hair styles, piercings) use of mobile phones, other electronic devices and appropriate use of language
- Be prepared to learn by:
  - Completing home learning on time
  - Being equipped for all lessons; pen, pencil, ruler, student planner (supplied by the school)
  - Displaying a positive attitude towards learning at all times
- Show respect to peers and staff at all times; being considerate of belongings and environment

I have read the Home Academy Agreement, and as a student agree to fulfil the points outlined within the document. I understand that there are consequences for failing to meet this agreement.

I am proud to be a member of Alcester Academy.

(ratified by the Full Governing Body on 9<sup>th</sup> July 2024)

## **Appendix 1**

### **Tutor Time Non-Negotiables**

- Staff and pupils to arrive promptly at tutor bases for registration at 8.50am
- Tutor meet and greet followed by registration
- Uniform check
- Equipment check
- Wellbeing check
- Daily notices to communicate important messages
- Weekly update of individual and tutor group house points, demerits and attendance
- Weekly delivery of tutor time activities and assemblies

### **Behaviour for Learning Palette**

- Arrive on time, correct uniform, correct equipment, ready to learn
- Respect for staff, address in a formal manner
- Participate actively in your learning
- Respect for the learning environment
- Do not leave lessons without permission
- An orderly lesson exit
- Leave the classroom tidy and wait to be dismissed behind your chair
- Adhere to school values at all times