



FRIENDS MEETING

Meeting minutes

Thursday 12th October 2023, 7.00pm

In Attendance

Sarah, Miles, Rachel, Paula, Clare, Gill, Maria.

Apologies

Karen, Stella, Charanjit, Liz

Bingo night – 10th November

Rachel went through the review of where we are with the bingo night. We have taken £392 so far with £352 via the SumUp store. Really pleased so far.

Gill will be going out on Saturday 14th to place posters around town for advertising and Rachel will be putting banners up in key locations on Tuesday evening to drive more interest. We will look into leaflet drops in the local area.

Clare has secured a meat voucher and has spoken to The Broom Tavern who have said they will donate a prize. Clare will follow up in the next couple of weeks. We have about 8 raffle prizes so far which is a good place to be at this stage.

Gill will visit Pantry Ann's to ask if they would support us by donating a couple of cakes and Rachel will review what volunteers have said they can assist with and contact them regarding cakes too.

Some prizes have been brought to support the line, 2 line and hamper prizes. This will be costed against the money from the non-uniform day.

We spoke about who could commit to helping at the bingo night and Rachel will work one roles. Rachel will contact those not present, to see if they are able to help too.

As we make spare hampers up in case of double winners, Rachel suggested holding one back if we have spare at the end of the bingo and running a student raffle for a chocolate hamper. This was agreed by those present. Any other hampers will be raffled off on the night of the bingo.

Easy Fundraising

We gained 22 new members over the special offer period which banked us £22. Really great!! Thank you to those that have supported us. Over the last 30 days we have raised £75.10 which is great. Rachel will speak to the school finance team to see if we can set them an account up so orders placed by the school generate money for us.

200 Club Update

We currently have 1 number available so hopefully this will sell over the next few days. Selling these numbers through the Gateway has been a success and generated another £1102 for the 200 Club pot and will mean the top prize will be nearly £70!! The highest it has ever been. Their first draw will be November and Rachel explained the renewal process for next year.

Santa Route

We have some staff already showing interest which is great. The Round Table still aren't able to confirm the dates for this year but have said they will be discussing this at their next meeting and will contact Rachel. We might not be able to do the night we had planned as they have said that route is often oversubscribed so we may do the route with the School on it. Rachel will update as soon as she hears anything and will circulate a sign-up form for us to volunteer on.

BID's

Sarah has said that she will contact Liz separately before the next meeting to meet and have a chat regarding BID's and discuss what is required. This will be added to the agenda for the next meeting to discuss.

Committee

Members present discussed the running of the group and the defined roles for a PTA. All members present talked about their views and most said that they were happy with how things are currently. Sarah will review to ensure that BID's will not be affected by people not having set roles. After setting up the SumUp Store it was suggested that the person writing BID's would need to be added to the Charity Commission to give authorisation for them to act on behalf of the Friends. We discussed that we would like to get to know one another and look further into which BID's we would go after.

AOB

Thank you for joining the Telegram group. It is a great platform to share messages and feedback was that it was easier than checking emails. Please do feel free to message into the group if you have any questions.

Sarah talked about safeguarding and the whistleblowing policy for the school, these can be found on the website. If you have any concerns, you can whistleblow to Sarah or the Chair of Governors. Karen B is the DSL (Designated Safeguarding Lead) for the school and will be present at events from a safeguarding point of view. Any concerns around safeguarding please speak to Karen.

Sarah asked for thoughts on recording the online Teams meetings. The idea for this is to be able to send the meeting recording to members who have not been able to make the session. This will be added to the agenda for the next meeting for a short discussion. Meeting minutes would still be produced and published. The recording would just be to share between members.

Rachel suggested that we do a video interview with Liam Hall to talk about and demo the Clever Smart Touch Screens we are fundraising for this year. This will be useful so people understand what they are and how they will benefit teaching and learning for students. Sarah suggested involving Charlie McKenzie in this as she was involved in the recent promo video for the school and very creative. We will follow this up next week.

Next Meeting

23rd November 2023 at 7.00pm, Online via Teams. A link will be sent out prior to the meeting.