



## **Parent code of conduct Policy**

**Review Cycle:** 2 Years – Autumn Term

**Review By:** Leadership Team, Quality of Education/HR  
Sub-Committee

## **1. Purpose and scope**

Alcester Academy prides itself on its productive working relationships with our children and their families and will work hard to ensure all stakeholders feel supported and valued in whatever way we can. As such, we believe it's important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils at all times

To help us achieve this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

The parent code of conduct aims to help the academy work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)

## **2. Our expectations of parents and carers**

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school
- Adhere to relevant school policy
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect – setting a good example with speech and behaviour. This includes email correspondence
- Seek a peaceful solution to all issues
- Recognise when a matter has been appropriately resolved and agree to closure
- Allow the academy 24 hours (Monday to Friday) to respond to initial contact made, and then appropriate time to resolve any issue that you may have (the academy will provide a realistic timescale for this)
- Understand that, unless an emergency, the academy should not be expected to respond to contact during the weekend or school/bank holidays
- Treat any concerns as confidential and avoid sharing views or correspondence on social media platforms
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Approach the right member of school staff to help resolve any issues of concern

## **3. Behaviour that will not be tolerated**

- Disrupting, or threatening to disrupt, school operations
- Swearing, or using offensive language
- Shouting at members of staff, pupils or other parents

Threatening another member of the school community

Sending abusive messages to another member of the school community, including via text, email or social media

Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms

Use of physical punishment against your child while on school premises

Any aggressive behaviour (including verbally or in writing) towards another child or adult

Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention

Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)

Possessing or taking drugs (including legal highs)

Bringing dogs onto the school premises (other than guide dogs)

#### **4. Breaching the code of conduct**

If the academy suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the academy may then:

Send a warning letter to the parent

Invite the parent into school to meet with a senior member of staff or the headteacher

Contact the appropriate authorities (in cases of criminal behaviour)

Seek advice from our legal team regarding further action (in cases of conduct that may be libellous or slanderous)

Limit parental communication with the academy (except emergency use only)

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will consult the chair of governors before banning a parent from the school site.

Signed: \_\_\_\_\_ Chair of Governors

Signed: \_\_\_\_\_ Headteacher

Date: \_\_\_\_\_

(ratified by the Full Governing Body on 11th July 2023)