

Alcester Academy

Headteacher: Mrs Sarah Mellors
Deputy Headteacher: Mr Nick Cooke



Assistant Headteacher: Miss Karen Buckthorp
Assistant Headteacher: Miss Charlie McKenzie

2nd March 2026

Dear Year 6 Parents/Carers

We are delighted to hear that you have been offered a Year 7 place for your child at Alcester Academy in September 2026 to continue their education from the age of 11 through to 16. I believe that you have made an excellent choice.

Although Warwickshire County Council may have advised that you get in touch with us now an offer has been made, there is no need to as we have provided some preliminary information below. However, if you do not wish to take the place that has been offered, please do contact us as soon as possible as we have a long waiting list, and your place could be offered to another student.

I'm very proud to lead a school that has an excellent team of staff who consistently go above and beyond in order to provide the best opportunities for the students. As we commence our relationship, I hope that you will come to appreciate what a truly fantastic place Alcester Academy is, and how hard we work so that every child fulfils their potential. I am very excited to be working along-side you over the next five years.

In order to establish effective lines of communication with accurate data, please follow the link below to complete a Confidential Information & Consent form for your child. **Please complete this form no later than Sunday 15th March 2026.**

❖ **New Student Confidential Information & Consent Form 2026-27 – Fill in form**

We have provisionally highlighted the following dates as key events for you:

Monday 6th July 2026 – New Parents' Evening 6.00pm at Alcester Academy

Wednesday 8th July 2026 – Year 6 Induction Day at Alcester Academy

Monday 20th July – Friday 24th July 2026 – Summer School

During the summer term, staff at the Academy will continue to work closely with feeder Primary Schools to ensure that the transition of information is seamless. Key staff will liaise with all schools in person. At Alcester Academy we recognise that this is such an important time for your child and we want to make it as smooth as possible. Please be assured that this process is thorough and will support them in their journey from primary to secondary education.

In a recent initiative, we intend to offer you a ten-minute online meeting with a member of SLT or the Transition Team before your child attends our July event. We will be in touch with you at a later date with more detail regarding this. We will also be offering a **Summer School to Year 6 children week beginning 20th July 2026**. Further details of this exciting opportunity will be sent to you this week in a separate email.



We will also be running some pre-loved uniform drop-in sessions after school which will enable you to buy good quality pre-loved uniform at discounted prices. More information about these sessions will be sent to you soon, along with information about our uniform suppliers.

For immediate enquiries, please contact:

Miss Bartlett, Transition Co-ordinator

saschabartlett@alcesteracademy.org.uk

Mrs Ball, SENCo

safronball@alcesteracademy.org.uk

Miss Buckthorp, Summer School Lead
and Assistant Headteacher

karenbuckthorp@alcesteracademy.org.uk

(Pastoral & Wellbeing)

or myself as required

head@alcesteracademy.org.uk

The staff, governing body and I wish to welcome your child formally to Alcester Academy. We also wish to extend that warm welcome to you as parents/carers as we begin our partnership together.

Yours sincerely



Mrs S Mellors
Headteacher